

BOARD MINUTES

June 11, 2018

The regular monthly Board Meeting of the Board of Commissioners was called at 7:00 p.m. on June 11, 2018 at the Cynthia Neal Center, 8047 W. 91ST Place, Hickory Hills, Illinois.

The following commissioners were present: Jerantowski, Kosnick, Morgan, Peterson.

Also present were: Jennifer Fullerton, Executive Director, Dan Maier, Recreation Director, Jim Murphy, Maintenance Director.

APPROVAL OF MINUTES

Commissioner Jerantowski moved, seconded by Commissioner Kosnick, to approve minutes of May 14, 2018.

Ayes: Jerantowski, Kosnick, Morgan, Peterson.

Commissioner Morgan moved, seconded by Commissioner Jerantowski, to approve Closed Session minutes of May 14, 2018. Ayes: Jerantowski, Kosnick, Morgan, Peterson.

SECRETARY'S REPORT

Commissioner Jerantowski received a letter from Rainbow Push on a construction summit. A card was received from Dorothy Guisto that said "To Director, Staff and Board Members, Thank you so much for the gift of flowers and vase. It was so thoughtful and every so appreciated. I will always think of you when I put flowers in it. Leaving is bitter sweet. The second Monday of the month will remain special to me." Chief Vodika said yes to blocking off the street on one side for the carnival and he also said this seems to be a great community event.

PUBLIC COMMENT

Nothing to report.

MAINTENANCE REPORT

The splash pad was prepared to open June 4. First Impressions completed the crack filling on the courts at both parks last month. Kasey Meadow's courts were closed the night of May 29th because the crack fill material needed time to dry. On June 20, DW Inspections will be inspecting the wooden light poles at Martin Park. The last time the poles were inspected was November 19, 2015. The poles on the west field were manufactured around 1979. Arc I Electric installed the new electrical box and wired the pump to it at Martin Park. After that was done we discovered the starter for the pump which is located in the circuit breaker box had two bad capacitors and a bad relay. Schaaf Equipment (they rebuilt the pump) replaced the capacitor and relay. The waterfall is now working. The electrical job is better because before all the electric was in a man hole and that is how they did it 18 years ago and now there is a rubber float in there and all the electric is in a box next to it. Sport Court Midwest repaired where the volleyball pole inserts are on the Krueger Park gym floor. They replaced the screws holding them down (screws were defective). Also, on floor of bleachers, there were small dents on the floor where the bleachers sat when they were pulled out. They replaced and reinforced the new tiles and repainted the lines on them. Each piece is a waffle board and halo underneath and he put cement inside. He didn't bring it out far enough where the casters are. Now there is pre-cast cement in there and now they have reinforcements in it so it won't happen again. John Pro Tree Service will be cutting the dead out of the large oak tree by Krueger Park's volleyball court. He will also be cutting the low branches of the trees on the south side in that area (cost \$1,000). The summer staff is now working through mid August. The district RPZ's will be tested June 4th. For the KP lift station, everything gets pumped into the lift station when you flush the toilet and goes into the sanitary line. He had to replace four floats and replace one of the pumps. The HVAC project install went very well with Doornbus. One of the roof top unit compressors was delivered from the

manufacturer and was defective. It will be replaced this week. Mr. Murphy showed pictures of the units. They eliminated some stacks so that will eliminate the roof leaks that we had previously. Commissioner Morgan asked how long the pumps last. Mr. Murphy said 7-10 years but the pump went earlier because of people putting sanitary napkins down the toilets.

RECREATION REPORT

Mr. Maier distributed a signup sheet to volunteer at the Street Fair on June 24. We will have rides from All Around Amusements and the tickets will be \$1 each. The inflatables will be \$2 each and mechanical rides will be \$3 each. Camp started today with full day and two half day camps at KP and splash pad camp at CN. Full day has 87 and last year was in the low 100's so we are down a little. We received \$3,000 from First Midwest Bank for the annual sponsorship. That is spread out to Fall Fest, concerts, senior luncheons, Egg Hunt and VIP Party. We have Pillars coming out to camp do to a bully workshop. The speaker is Ray McElroy who used to play for the Chicago Bears and the Colts. The golf outing is canceled and we only had one foursome and need at least five or six. Mr. Maier said he went to court at the City Hall for the 11 year old child that knocked over the washing station at the carnival and damaged it. He has to meet with a Juvenile officer and has to do 5-6 things and has to go back to court. Commissioner Kosnick asked if he paid the fine. Mr. Maier said no because we pay for a damage waiver that covered the damage. Our exercise instructor is ill this week so her classes will be postponed and she won't open for Facility Manager either. Commissioners received a list of bands for the past 13 years. We are looking at changing the company that does our preventative maintenance on fitness equipment. Other companies are less and we had trouble getting a piece repaired that had a rope and they sent a cable which we will have to repair ourselves.

We had Jr T-ball last Wednesday and most of our programs for sports have volunteer coaches. We had three teams at KP and both Jr T-ball coaches didn't show last Wednesday. Director Fullerton received a phone call and we received a note from a parent and he said he came in to get the equipment and set it up. Mr. Sanchez explained that for Jr T-ball it is volunteers and she wasn't aware of that. We have never had an issue with these coaches. She was on team 3 and they all showed the first week, second week they had a bye, third week got rained out and 4th week the coach didn't show. We will have a makeup on the rain out week and we are going to add a week where all teams show up and rotate and the parents are fine with that.

TREASURER'S REPORT

Commissioner Jerantowski moved, second by Commissioner Peterson to approve Claim Ordinance 755. Ayes: Jerantowski, Kosnick, Morgan, Peterson. Motion approved. The Invoice/Memo report was included in the board packet for a further explanation of the check register. On the investment report, it shows that we cashed in \$10,600 but you won't see it until the May statement comes out which you will receive next month.

DIRECTOR'S REPORT

Bank Signatures:

The bank asked the commissioners and Director Fullerton to re-sign for the bank accounts since Commissioner Guisto has resigned.

OSLAD Grant and CN Renovations:

The OSLAD grant is back and the new cycle will be for 2019. It is not a guarantee that it will be back after 2019. Director Fullerton asked if the Board would like to consider renovating the skate park, basketball court and in-line as well as expanding and renovating the CN building. The OSLAD grant would not be for the

building but it would be best to tie it all together. If we apply for the OSLAD grant, we will need to conduct focus groups this fall for the skate park, basketball and in-line. We would apply and present in 2019 and the award would come sometime next June and then we have 24 months to finish. Our master plan shows renovating the CN building and the three features in 2020. The CN building has to be renovated because our wiring is old and the A/C is so old we will be lucky if it makes it to 2020. The building is not ADA accessible and the washrooms are very old. Dance is full and we have to break down preschool for overflow dance classes. There is a need to expand the building. Director Fullerton said she will put it on the agenda for the July board meeting. She is not sure if it is not a new feature, would we get the grant. Upland Design said sometimes IDNR will consider it if it is old. The OSLAD grant is 50%. Commissioner Kosnick said we talked about changing the ramps to cement at the skate park and that is the key to getting the grant because it would be all new with cement. Commissioner Jerantowski said she would like to discuss this building and which way we would build. As long as it is not one room and there is a purpose of what we want to use it for. Director Fullerton said we could afford \$2.4 million and is not a lot of money so it would be one dance room, some office space, bathrooms and HVAC but that is at. We would have to hire an architect to discuss where we would put it. Commissioner Morgan asked if we have the population to support a building renovation. Director Fullerton said yes we do now. Even if we stay stagnant and don't expand this building, there are a lot of renovations that need to be done. Our voice mail system is very old and it is re-wiring too. We don't know when the A/C will stop working. There seems to be hesitation on renovating the building but we don't want to get to the point where we have to close the building. Mr. Murphy said you don't want to put \$40,000 into A/C if you are going to redo the building. The washroom in preschool is handicapped but not up to the current code. Commissioner Morgan said she is interested in renovating but how long would it take and do you have to close the building. Director Fullerton said it would most likely we don't have to close the entire building but work on the new section while renovating the older section. Williams Architect said we can save the infrastructure of the building. Everything inside needs to be done to function past 2020. The bond consultant said if we don't get a new bond in 2020, we will lose some of that to other government entities so we would be leaving money on the table around \$200,000 per year. Commissioner Morgan asked if we would hire an architect to see some options for the building. Director Fullerton said yes. To write the grant is a few thousand dollars. Commissioner Peterson said the bathrooms have to be done. Commissioner Kosnick said we talked about concrete ramps at the skate park two years ago and that is the key to getting the grant. Director Fullerton said we can hope but a remove and replace doesn't always get you the grant. At Kasey Meadow we did the walking trail and that helped get the grant. Director Fullerton we will put the topic on the next board meeting agenda.

Memorial Park, Prairie View Park, Krueger Park, Martin Park Renovations:

The construction hasn't started yet. We just received their bond. The fence will be up this week at both parks. The commissioners didn't think the ribbon cutting ceremony was necessary since we haven't had much attendance in the past.

Preschool and CN Assistant:

Sue Dreher told Tammy Muth and Director Fullerton on the last day of preschool that she is retiring as of today (May 22). We told her we wish we would have received some notice so we could have a retirement party for her but she said she doesn't feel comfortable attending a retirement party. Sue worked here for 30 years. We will send Sue a retirement gift with her years of service on it and put a picture of her in our fall brochure.

Debbie Stabosz will assume the role of lead preschool teacher so she will work morning and afternoon preschool. We will also need a second teacher for at least three days in the morning for preschool and it could be five days a week depending on registration. So, we would like hire Gianna Agozzino for 37 hours per week, year round. She would teach dance classes as she does now (fall through spring and summer dance), work the splash pad and then teach preschool. Gianna has worked as a preschool sub and also five day a week for morning school and several tot classes. Then we would add another 7 hours per week which would bring her to 37 hours year round (1,924 hours) and will include some office work. The cost would be the same as what we paid Sue Dreher plus additional hours throughout the year. Gianna would also receive IMRF and four sick days per year which is the same benefits that Sue Dreher had. Commissioner Kosnick moved, seconded by Commissioner Jerantowski, to hire the CN assistant for 37 hours per week, per year plus sick time and IMRF. Ayes: Jerantowski, Kosnick, Morgan, Peterson.

Dance:

The dance recital went very well. After the recital, one of the dance parents asked to speak with Tammy and Director Fullerton and we met May 29. The parent also invited other parents so we had a total of seven parents attend. The main issues were the following:

- 1) The parents said that the photographer is rude to them and they wanted us to change to another photographer. We have had this photographer for over 20 years but we will look into other photographers. The park district hasn't had any issues and Tammy Muth who works with him said she hasn't had any problems. He is very organized and he will even replace pictures at no charge if a child didn't smile or was cut off. Commissioner Kosnick asked how long have these parents been in our dance program and how long have they complained. Director Fullerton some of them have been in the program for seven years and we have heard this complaint one other year. After discussion, the commissioners said you don't have to change photographers and it is up to staff. Commissioner Peterson asked to share these comments so the photographer can do a better job.
- 2) There was a family that left HHPD to take dance at another park district this year. This family asked if they could volunteer at the recital. At this meeting, the parents said this family was rude at the state competition to our dancers. We didn't know all about this however 45 minutes before the recital Tammy and Liz approached me at the recital and thought we could put them at the front door taking tickets. According to the parents, just them being at the show was rough on their children and ruin their day. The parents asked if someone leaves to go to a studio or another park district if we could not ask them to volunteer. Tammy and Director Fullerton said we would consider it however they need to let us know when they see these problems so we know about it in advance. The family that volunteered sent an email of a confidential message they received after the recital. It was two screen shots and some very nasty words, swear words and very rude comments from one of our dancers.
- 3) The parents asked during the state competition if we could have new judges. Tammy can ask the IPDDC Board but that is their decision.
- 4) They asked to split up classes for older aged children who are new to the program or are not good dancers. We have to allow any type of talent in our programs unless it is competition dance.
- 5) They mentioned they really liked our teachers this year and thought Liz really was supportive and tried to talk her dancers into staying here. A former teacher works for a private studio and told his students they can only dance with him and no other park districts or studios. This is typical for private dance studios. They asked if we could do this and Director Fullerton said no because we are a government agency and we can't exclude anyone for any reason.
- 6) No dads on picture day. We don't allow this for picture day or the dance recital so when it was brought to the employee at the front desk, she asked the two dads to leave and they did.

Prevailing Wage Ordinance:

The prevailing wage notice will be posted with a link on our website and it will be filed with the Illinois Department of Labor. We no longer have to publish it in the newspaper. Commissioner Jerantowski moved, seconded by Commissioner Morgan, to approve ORDINANCE NO. 2018-324 AN ORDINANCE ADOPTING PREVAILING WAGE RATES TO BE PAID TO LABORERS, MECHANICS AND OTHER WORKERS PERFORMING CONSTRUCTION OF PUBLIC WORKS FOR THE HICKORY HILLS PARK DISTRICT Ayes: Jerantowski, Kosnick, Morgan, Peterson. Motion approved.

PDRMA Review:

Time has been spent getting ready for the second PDRMA review which is on Friday June 15. This is more of an on-site inspection than a review of records and will cover the maintenance section. Director Fullerton attended a PDRMA Membership Assembly Meeting.

Vandalism/Incidents:

- On May 17, someone used spray paint to write initials on the ledge rocks. This was when the waterfall wasn't running.
- On May 25, there was some graffiti found on one of the jaxs at KM Park.
- On Memorial Day May 28, someone broke off the bollard at the front entrance to KP. The person only touched the bollard but didn't break it.
- On May 23 and May 28, a 17 year old girl got in a fight at the skate park. The police asked if we could ban her from the park. She received a letter for a one year ban however the police asked for a lesser ban because there was others involved so we sent a letter for a three month ban.
- On May 29, a woman came in to register her child for after school and the form wasn't filled out all the way. The facility manager asked her to fill out the sections and she started swearing and discriminating against her race and another employee said the after school children overheard the altercation as well and were scared. The woman has been banned from all facilities and parks for one year. The husband and wife have asked for a meeting to review the situation with her attorney in attendance and our attorney will be present. Since she is banned from facilities so we are meeting at the police station.
- A mother sent a picture of her child that got cut on his chin at Petkiewicz and she said there was something wrong with a round screw and asked to put something over it. She said her son was on the bar and spun and fell off the equipment. The screw is in-set, not protruding out and there is nothing wrong with it and the manufacturer does not recommend a cover over it. Mr. Murphy is a certified playground inspector and discovered nothing wrong with the bolt and the equipment.

Financial Audit:

The auditors were in my office during the financial audit for two days instead of three. Everything went smoothly.

Miscellaneous:

The April fitness center and walking track report is included in the board packet.

Appointment to Fill Vacancy on Park Board:

The commissioners decided to not make a decision and to let the candidates run in the next election. Director Fullerton will call Diane and Alyssa. Commissioner Kosnick will talk to Steve and the other two candidates are not interested anymore.

Commissioner Jerantowski moved, second by Commissioner Morgan to adjourn to the next regular board meeting. Ayes: Kosnick, Morgan, Peterson. Motion approved.

The meeting was adjourned at 8:38p.m.

Secretary

ATTEST:

President