

BOARD MINUTES
May 8, 2017

The regular monthly Board Meeting of the Board of Commissioners was called at 7:00 p.m. on May 8, 2017 at the Cynthia Neal Center, 8047 W. 91ST Place, Hickory Hills, Illinois.

The following commissioners were present: Guisto, Jerantowski, Kosnick, Morgan, Peterson.

Also present were: Jennifer Fullerton, Executive Director, Dan Maier, Recreation Director, Jim Murphy, Maintenance Director and Tammy Muth, Administrative Assistant. Resident Alyssa Potacki.

ORGANIZATIONAL MEETING AND ELECTION OF OFFICERS/APPOINTMENTS

Commissioner Jerantowski moved, seconded by Commissioner Morgan, to appoint Commissioner Kosnick as president. Ayes: Guisto, Jerantowski, Kosnick, Morgan, Peterson. Commissioner Kosnick moved, seconded by Commissioner Jerantowski, to appoint Commissioner Guisto as vice president, acting secretary and acting treasurer. Ayes: Guisto, Jerantowski, Kosnick, Morgan, Peterson. Commissioner Guisto moved, seconded by Commissioner Morgan, to appoint Commissioner Peterson as secretary/treasurer. Ayes: Guisto, Jerantowski, Kosnick, Morgan, Peterson. Commissioner Jerantowski moved, seconded by Commissioner Kosnick, to appoint the following: official newspaper as The Reporter; Robbins Schwartz, attorney; Knutte & Associates, P.C., auditor, Ethics Commission members as Jo Carol Sullivan, Jeff Michaels, and Deborah Grad. Ayes: Guisto, Jerantowski, Kosnick, Morgan, Peterson. Commissioner Kosnick moved, seconded by Commissioner Jerantowski, to approve board meeting dates as listed, with the change in October to October 16 due to the holiday. Ayes: Guisto, Jerantowski, Kosnick, Morgan, Peterson. Commissioner Guisto moved, seconded by Commissioner Morgan, to adjourn from the organizational meeting. Ayes: Guisto, Jerantowski, Kosnick, Morgan, Peterson.

APPROVAL OF MINUTES

Commissioner Jerantowski moved, seconded by Commissioner Kosnick, to approve minutes of April 10, 2017. Ayes: Guisto, Jerantowski, Kosnick, Morgan, Peterson.

SECRETARY'S REPORT

Director Fullerton read a thank you card from the Potacki .

PUBLIC COMMENT REPORT

Nothing to report.

MAINTENANCE REPORT

Repairs to the KP Roof from Olsson Roofing will cost \$2,400. The shade for Kasey Meadow's playground has some holes in it from mice and will be repaired by maintenance. A new shade would be \$1,200. The tennis courts at Kasey Meadow were crack filled today for a cost of \$3,250. Last month a child too big for the tot swings went into the swing and could not get out, cost to repair \$454. The splash pad is running and there are no cracks in the concrete.

The hallway runners in both buildings need to be replaced. The color will be blue. We will need to replace the grill mat at KP at the front door. HP is \$5,670.15 for the grill mat and \$6,025.62 for runners at both building. Commissioner Jerantowski moved, seconded by Commissioner Morgan, to approve HP Products runners for

\$6,025.62 and the grill mat is \$5,670.15 for both recreation centers. Ayes: Guisto, Jerantowski, Kosnick, Morgan, Peterson.

RECREATION REPORT

The Easter Basket delivery was a success. The carnival is setting up today and the next two days. Currently, we are getting 14 rides and they may go in the lot at 82nd Avenue and may not use the tennis/ skate lot. The carnival will be using the bottom of the hill, the front CN parking lot and possibly the skate park and 82nd Ave lot. There was a huge amount of work put in to preparing the bottom of the hill due to the wet grass from heavy rain storms. Emails were sent to dance and preschool parents about the parking lot and letters delivered to the neighbors letting them know about the carnival and who to call if there are issues. We made a sign that says "No Carnival Parking" for the funeral home. Ride tickets will be sold for \$1.25 a piece and rides are two tickets to six tickets, daily pass for \$30 for one day or \$50 for all four days for a mega pass at the fest. The Myrtle Beach trip went well. The summer brochures are out and we started registration. There were 135 at the Pizza Buffet which was over our maximum. Fishing Derby was last Friday with 34 participants. Mr. Maier is working on the lines for the new gym floor. Mr. Murphy said the new floor is going over the existing rubber floor so there will be nine doors cut to clear the new floor and thresholds and will be approximately \$2,000.

ADMINISTRATION REPORT

Preschool is having their end of the year party called Monster Bash and will be this Thursday and Friday at Krueger Park with the Monster Truck Bounce, pizza, popcorn, popsicles and some other activities. This will be paid for from the Little Caesar's fundraiser. The preschool graduation will be on May 23 with one show and May 24 will be two shows. The dance rehearsal is May 18th, dance pictures on May 19th and the recital is May 21st. Splash pad staff have been hired with one open position at this time

TREASURER'S REPORT

Commissioner Jerantowski moved, second by Commissioner Morgan to approve Claim Ordinance 742. Ayes: Guisto, Jerantowski, Kosnick, Morgan, Peterson. Motion approved. Commissioner Morgan made note of the Investment Report April 30, 2017. Commissioner Jerantowski said there was an incorrect date on the operating statement so Director Fullerton will have you approve it at the next meeting and it is a tentative report anyway until the audit is finished.

DIRECTOR'S REPORT

First Midwest Bank will be giving us \$3,000 for the annual sponsorship.

Director Fullerton said she received an invoice today from Tressler for \$1,365.00 from January 2016. They were our former attorney firm. She received it from David Freeman from Robbins Schwartz and not from Tressler. The lead attorney Mark Banovetz waived the invoice.

Kasey Meadow Park Construction Project:

Construction began on April 18 with preparing the areas for the ADA tiling and the pathway. The path was paved this morning. They will put some concrete down by the tennis court walkway area, behind the storage box by the west field. There are some punch list items remaining for the playground and at the splash pad and there will be a small detention area with native plantings.

Dance Focus Group:

Director Fullerton sent an email to the Monday night dance parents and signs were posted that the policy is no one can distribute any type of literature from anyone including other dance companies (no business cards, flyers, posters, etc.) There will be a dress code next year with certain shirts and pants the dancers have to wear and no logos on shirts, bags, etc promoting other dance studios. A new catchy name will be selected for the

dance program and we will also keep our HHPD name. As discussed, there will not be a parents board or committee as discussed.

Fitness Center Equipment Purchase:

Commissioner Jerantowski moved, seconded by Commissioner Guisto, to approve the purchase of the Cybex VR1 Multi-Press for \$3,490 and a Cybex VR1 Leg Extension/Seated Leg Curl for \$3,490 total of \$6,980 plus shipping and handling. Ayes: Guisto, Jerantowski, Kosnick, Morgan, Peterson.

Future renovation to Cynthia Neal Center:

Jim Murphy and Director Fullerton started discussions on renovating and expanding the Cynthia Neal Center. There is a need to add dance and activity rooms, larger restrooms, office space and possibly a concession stand. Most likely the bond amount will be very similar to Krueger Park at \$2.4 million. Also, there is a need to renovate the skate park, in-line skating and possibly the tennis courts. The estimated cost for a similar new skate park would be \$225,000 (not include in-line and tennis courts). There is a need for a larger man's and a larger woman's washroom and more single bathrooms. They have to be able to change a diaper so it has to be large enough for that. There will be further discussion on this later in the year.

Statement of Economic Interest:

Cook County received all of our Statements of Economic Interest forms from commissioners and department heads.

Vandalism and Incidents:

On Saturday, April 22, someone used a black sharpie and wrote on two small sections of the Kasey Meadow Park. It happened between 11:15am when the weekend maintenance left and by 2:15pm when a patron called.

Security Cameras at Kasey Meadow Park:

The new Kasey Meadow Park 5-12 playground has been hit with graffiti four times this year. There will be two cameras installed at the splash pad and at the older playground. The cameras will cost \$4,295 and we have been spending \$5,000 per year now on cameras.

Financial Audit:

Work has begun on the annual financial audit. The management letters have been sent out which includes letters sent to the attorney, insurance company, bank and bonds. The audit is scheduled for June 6-8.

Miscellaneous:

The wood floor in the Cynthia Neal Center will be refinished on May 31-June 4 so the Cynthia Neal Center will be closed on these days. A FOIA request from Better Government Association for all employee salaries and hourly rates, names, titles and department start date was fulfilled. Director Fullerton attended a Chamber After Hours at Rainbow Restoration in Hickory Hills on April 27.

Commissioner Jerantowski moved, seconded by Commissioner Morgan, to convene to closed session at 9:00p.m. to discuss agenda item listed as: CLOSED SESSION-REVIEW, APPROVAL AND/OR RELEASE OF CLOSED SESSION MINUTES UNDER SECTION 2(C)(21) OF THE OPEN MEETINGS ACT. Ayes: Guisto, Jerantowski, Kosnick, Morgan, Peterson. Motion approved.

The commissioners came out of closed session at 9:26pm and resumed to the regular meeting. Commissioner Morgan said we went into closed session to review the closed session minutes. Nothing was released and no action was taken.

Commissioner Guisto moved, second by Commissioner Jerantowski to adjourn to the next regular board meeting. Ayes: Guisto, Jerantowski, Kosnick, Morgan, Peterson. Motion approved.

The meeting was adjourned at 9:27p.m.

Secretary

ATTEST:

President