

Ad for IPRA Web Site – Job Posting

Job Title: Recreation Assistant

Closing Date: Open Until Filled

Agency: Hickory Hills Park District

Website: hhparkdistrict.org

Salary: \$28,000-\$30,000

Posting Date: 5/17/19

Deadline: 6/21/19

1. Assist and supervise recreation activities, athletic programs/leagues and special events.
2. Responsible for planning, budgeting, organizing and running recreation programs, athletic programs/leagues, special events and event concessions.
3. Demonstrate a high level of customer service in all communications.
4. May be exposed to elements when driving and working at outdoor functions.
5. Must be able to lift 50 pounds and pass a pre-employment physical, drug test, Illinois Driver's License record check and criminal background check.
6. Reports to Recreation Manager.
7. Full time position with a benefit package.

Qualifications: B.A. or B.S. degree in Recreation or a related field. A minimum of one year of experience in the field of recreation or related field is preferred. Average hours per week are 40-50 hours. Some nights and weekends required.

May submit resume to hhpd@sbcglobal.net, fax (708) 598-0084 or pick up a job application at 8047 W. 91st Place, Hickory Hills, IL 60457 or 9100 S. 88th Avenue, Hickory Hills, IL 60457 or hhparkdistrict.org.

Address: 8047 W. 91st Place, Hickory Hills, IL 60457

Contact: Jennifer Fullerton, Executive Director

Phone: (708) 598-1233 Ext. 7

Fax: (708) 598-0084

Email: hhpd@sbcglobal.net