

BOARD MINUTES
September 10, 2018

The regular monthly Board Meeting of the Board of Commissioners was called at 7:00 p.m. on September 10, 2018 at the Cynthia Neal Center, 8047 W. 91ST Place, Hickory Hills, Illinois.

The following commissioners were present: Jerantowski, Kosnick, Morgan, Peterson.

Also present were: Jennifer Fullerton, Executive Director, Jim Murphy, Maintenance Director, Dan Maier, Recreation Director and Tammy Muth, Administrative Assistant.

APPROVAL OF MINUTES

Commissioner Jerantowski moved, seconded by Commissioner Morgan, to approve minutes of August 13, 2018. Ayes: Jerantowski, Kosnick, Morgan, Peterson.

SECRETARY'S REPORT

Nothing to report.

PUBLIC COMMENT

Nothing to report.

MAINTENANCE REPORT

The splash pad was shut down for the season August 26. Mechanically everything ran fine this season. During the month of September the maintenance department will winterize the system. The Auxiliary Police have been doing a good job this summer patrolling the district's parks. The skate park has been busy all summer long. Last month, the maintenance department replaced three sheets of skatelite. The total cost per year is \$2,000-\$3,000 so that is why we want to look at concrete for the new ramps. Mr. Murphy showed pictures of Oak Lawn's skate park and they have prefab concrete ramps. Their park is 3-5 years old. They put the new skate park over their existing slab. On ours we have metal at the bottom of the ramps and have to tighten screws regularly. The Oak Lawn skate park has Ridgeland Avenue on one side and homes on the other side. He didn't see any cracks. They have a darker grey color for the ramps. Director Fullerton said Roselle Park District has a skate park and the concrete surface is clean but the ramps look dirty so grey would be best. Mr. Murphy said you want a smooth finish not broom finish. At Martin Park, to remove spray painted graffiti, we had to paint the bricks which took several hours. He showed pictures of the new concrete ADA sidewalk and drinking fountain so now it is completely accessible to the drinking fountain, portable toilet and to the bleachers. Now we will get the parking lots seal coated. Commissioner Morgan asked if the bricks could not be so porous at Martin Park to get the graffiti off easier. Mr. Murphy said they are a natural brick and you don't want to get any chemicals in the water. We have to treat the pond with Algacide but can't use anything else. Commissioner Peterson said there was a drinking fountain at one the parks that was leaking and had mold on the side. Mr. Murphy said it is at Petkiewicz Park and the drinking fountain will be shut off tomorrow. It is coming from the drain and we will repair it. There was a replacement at Marty Ptacek Park of the slide, canopy and mounting legs were installed on the playground structure. Two new bucket swings and two strap swings were replaced and new swing chains were done at the same time. Wunderlich Doors replaced both cables and fittings on the east overhead door. They also preformed a winter preventive maintenance service on both doors and the cost was \$1,318.75.

RECREATION REPORT

Another 100 pounds of catfish were added to the Martin Park pond. A patron donated \$500 and the total cost was a little over \$600. We applied for a PDRMA grant for the security devices to be placed in the fitness center. Sue Hicks, exercise instructor, will not be back due to a family illness so we will hire someone else. An older

lady fell off the treadmill at the fitness center and paramedics came but she didn't go to the hospital with them. Next April we are going on a Noah's Ark trip and there are 18 registered. They are waiting until closer to April to register because otherwise they lose their deposit. We took two buses to Four Winds and won't do that anymore because we had 30 people on the wait list and 16 registered so both buses were not filled. The net was \$120 and usually is \$200-\$300. Mr. Maier asked if he could be absent at the November Board meeting due to a trip he wants to go on with his family. Commissioners agreed that was fine. Campout was canceled because we only had four registrations. The Movie was the same day on September 8th and was chilly and windy so we may move it up a few weeks. There were 60-70 people. The cost was \$395 for the movie license with Swank and the movie screen \$849 so next year we will borrow Burbank Park District's screen and sound system at no charge. The late night basketball program had seven kids. The Fall Festival is September 22 and we have 30 volunteers working from 11:30am-4pm. We received \$1,100 in donations for the event. We have 100 registered for the senior luncheon next week. The Hamilton trip has two on the wait list. We sold out and got more tickets from Burbank. Tickets are \$130. There are 30 people for the Blue Chip trip on September 24. The after school program is doing well and we hit a record last Wednesday with 66 kids. The Odyssey glass boat may still not be ready for the trip September 21 which was originally in August. Men's Fall softball will be canceled because of low enrollment and Burbank is down from last year too with only six teams. Mainly it is because of no sponsors. Commissioner Kosnick said youth baseball is not going either because they are all in soccer which is very popular.

ADMINISTRATIVE REPORT

Preschool numbers are still fluctuating and we have finished our first week. Ms. Debbie returned and Ms. Gianna replaced the retired preschool teacher. We have a few kids for Mini School and one for After Care. Today is the first day of dance. Madison Goulooze is a new dance teacher this year and has worked in after school, splash pad and helped in dance this summer. We called Oak Lawn and Argo to find out about renting their theater for our dance recital. Argo holds 400 seats and Oak Lawn has 650 seats but they haven't released any rental information. Currently, we hold it at Sandburg which has 750 seats. The splash pad ran smoothly other than a man who complained we were closed on August 26 and thought it should be until Labor Day. Ms. Muth said the weekend prior to closing was hot and we only had 20 people the entire weekend. The CN marquee was fixed by Midwest Sign. The cost for the antennas was \$502 but we will still have the invoice from Midwest to pay. Integrity Sign originally installed it and said they would come out to repair it and then stopped answering our phone calls and emails.

TREASURER'S REPORT

Commissioner Jerantowski moved, second by Commissioner Morgan to approve Claim Ordinance 758. Ayes: Jerantowski, Kosnick, Morgan, Peterson. Motion approved. Commissioner Peterson asked if they could ask questions prior to the motion. Director Fullerton will ask the attorney. Director Fullerton said there are two voided checks after the Chase check and that will happen every month because the voided checks have the explanation of purchases. Commissioner Kosnick asked about check#35323 dance tryout judge and why they are different, one for \$75 and one for \$100. Ms. Muth said we hire two people to judge the tryouts for the dance competition team and they are paid based on experience. Commissioner Kosnick asked if the cleaning company raised their prices. Mr. Murphy said no Dunn Rite is the same price as when they started. The cleaning company found a wallet in the parking lot with cash and credit cards so that was nice they turned it in. Commissioner Peterson made note of the Investment Report August 31, 2018. Director Fullerton said she put \$100,000 into the investment account this month. Commissioner Jerantowski moved, seconded by Commissioner Morgan to approve the Operating Statement for August 31, 2018. Ayes: Jerantowski, Kosnick, Morgan, Peterson. Motion approved.

DIRECTOR'S REPORT

Vandalism and Incidents:

Ms. Muth showed pictures of the two outside pop machines that were vandalized at the skate park and Martin Park. They took the bill changers and destroyed the machine. We are burning the video at this time to give to the police and the police will be running fingerprints. There wasn't a lot of money because we empty the machines regularly. Director Fullerton said they also broke in the camera box however nothing was broken or cut so we have the video. Commissioner Peterson asked if the pop machine is worth it. Director Fullerton said yes and it is \$5,000-\$6,000 per year in revenue. For the renovation of the skate park we will put a cage around the machine.

Commissioner Kosnick said he read in the newspaper that someone was smoking pot and got busted at the skate park. Director Fullerton said yes she has the police report and they have a court date. She will send a letter banning them from the skate park. She has also heard from residents about marijuana at the skate park and the police have been notified.

A person called KP and said their scooter was stolen at the skate park and we asked if they called the police. The next day the mother called Director Fullerton and asked if we could watch our security camera video. Director Fullerton said she has to release it to the police and she asked if we would look at it. Our staff was reviewing the video and saw this person at the skate park with his girlfriend and several other friends. We never saw this particular boy with a scooter but we saw him, his girlfriend and approximately 5 more males and 2 females all smoking marijuana. The video has been released the police at this time.

Soccer Nets June to October Request:

A resident called and said he would like the soccer nets to be up from June to middle of October. Director Fullerton explained to him that we don't leave them up because they get stolen and also than the fields is torn up and unplayable if groups are on them every day. He asked if he could send an email to the commissioners and get a response back from the Board prior to September 10. She told him he can send the email to hhpd@sbcglobal.net and she will include it in the Board packet but even if they received it prior to the Board meeting, they can't take action individually without an emergency Board meeting. Mr. Murphy said in the past we have had large groups play soccer without a permit with the goals up and got complaints from the neighbors that they couldn't play and also the fields become unplayable. They can pay for a rental and we would put up nets just for that rental. Director Fullerton said she told him people bring portable soccer nets but they can't have any more than seven people otherwise they have to get a permit.

Park Renovations 2018:

The playground equipment was delivered on September 4 so they are moving along now with the renovation project. We saw some cracks in the existing curb of concrete at Prairie View so we will have sections replaced that are cracked. We don't have a cost yet but it will be under \$1,000. Commissioner Jerantowski moved, seconded by Commissioner Morgan, to approve payouts for Innovation Landscaping for \$21,137.67 and \$34,605.60. Ayes: Jerantowski, Kosnick, Morgan, Peterson. Innovation brought trailers to the park sites to store equipment until the playground is in.

Kasey Meadow Renovation 2019-2020:

Minutes from the first public input meeting on August 13 are in the Board packet. Also, we received one email from a resident that lives a few blocks away from the skate park that was in the Board packet. There are two options of concepts/drawings and these were also posted on a board at both recreation centers with comment cards. We received two comment cards that came in so far. One of the cards said why not allow bikes in the

skate park and selected option 2 and the other one was option 1. Both options include the tennis and basketball courts, the skate park and the stairs to the hill. Option 1 is to replace in-line with soccer. Option 2 is to replace in-line with a bike park. The prices for both options are for metal ramps at the skate park so the architect has to send the quote with concrete ramps. The budget for this project is \$320,000 so with the grant it would be \$640,000. In one of the public input meetings they mentioned the stairs need to be replaced so that is included in both options and has increased the cost. We wanted to show you an option (#2) with a bike park because the patrons try to bring in bikes and scooters in the skate park now, which are not allowed and signs are posted. With in-line skating, we see people going in there to play soccer regularly. We tried an in-line league and it went one year but the next two years it didn't go. We sent letters to the neighbors surrounding the park to invite them to both public input meetings. Option 1 with soccer is \$707,000 and Option 2 \$882,000 with a bike park. The project will come out of operating funds; some out of capital and some out of recreation. The bike park would bring the patrons closer to the pathway and tennis courts and at times you could hear some foul language. Mr. Murphy said the skate park would include prefab concrete ramps and the manufacturer said you can have skate boards, scooters and bikes all on those ramps at the same time. The pump track that is shown has a wood frame and we would like prefab concrete. Concrete would be less maintenance. There isn't a pump track in Illinois and the closest one is in Wisconsin. We would eliminate the turn style so you can bring bikes in and just put up a gate in its place so we can still lock it up at night. The pump track would not take up the entire in-line area so it does have some ramps. Commissioner Kosnick asked if the soccer would be paved asphalt. Would they get hurt when sliding? Mr. Murphy said they are out there all the time now and it currently has asphalt. They like it because it has a tall fence and they play off the fence. The difference would be striping for soccer instead of in-line. Director Fullerton said anything over \$320,000 would be transferred from recreation to capital. Commissioner Peterson said we can allow bikes with option 1 so option 2 would be a second bike/skate park. Director Fullerton yes. Mr. Murphy said we thought option 2 would allow a second area for bikes but bikes, skate boards and scooters could go in both areas. No matter what option is selected we would take out the turn style. Commissioner Kosnick said why have the Pickle ball striping and didn't we try Pickleball before and it didn't go. Director Fullerton said you are correct only one person, who wanted us to offer Pickleball, came to play. Director Fullerton said Pickleball is popular up north but not here. It was decided to take out the Pickleball lines. Mr. Murphy said the basketball court is half court because a long time ago we had full court on the east side and it brought in large groups and there were issues with older players. With the half court, we see a lot of kids and anyone who wants full court can go to Krueger Park. Basketball is very popular with that half court. Director Fullerton said we are going to give that area more seating and a charging station. Right now patrons are unplugging the pop machine to charge their cell phones. Both drinking fountains would be new and we will be taking out the cement drinking fountains since they are very old. Commissioners Jerantowski said it would be great to have both options. Director Fullerton said the cost would be too high. Commissioners asked if you could take down one side of the fence and put the pump track in that area where the bleachers are. Mr. Murphy said he isn't sure if there is enough room. Director Fullerton said the issue would be that the pump track would take away from the ramps and the skate boarders would be mad because they don't have that feature like they used to have. Commissioner Morgan asked about the pump track around everything. Director Fullerton said if it is outside the fence than you can't lock it up at night. The removal of the fence with a new larger fence is \$100,000 by itself. You have to consider that we had to transfer \$222,000 for the Kasey Meadow Park we finished last year and then to transfer another \$260,000 is a lot. We have \$1.3 million in the recreation fund however we have \$150,000 left every year so we could get caught up again. There was a discussion to eliminate the bleachers that are not being used. If we get the grant it would be in the summer of 2019 so the

project could start as early as the fall of 2019 and into 2020. Also, it seems like the skate park is not a problem now because the residents are not attending the focus group. We sent the letter to all of the surrounding houses all the way around the park. We received one email from a resident that said get rid of the skate park and when she asked her where she lived she said several blocks away. Some comments were to add more cameras but we can't put that in the grant so we could add them later. Director Fullerton showed pictures of the stairs at Swallow Cliff and Upland designed the new set of stairs for them. So our stairs would be concrete and not bricks like it is now. Mr. Murphy said the drawings show the top of the hill that would be all concrete. Right now it is grass with one bench. This would include three benches and we know a lot of people sit up at the top in wheel chairs and seniors on lawn chairs so that would be a wonderful option. Those stairs, no matter what you do are not ADA and we don't want to get rid of them because people use them for concerts, events and the sled hill and to workout. Director Fullerton said Upland still has to call IDNR to check and see if we can include the stairs. Mr. Murphy said the project would take four months so we would be under construction for the entire summer. Mr. Maier said a lot of people play soccer in Hickory Hills and if you allow bikes in the skate park than you solve that problem too. The soccer is better and based on our demographics. Commissioner Jerantowski asked how wide are the steps you would put in. Mr. Murphy said 6' or 8' but we'll find out. There are difference types of disabilities so the railing has to be a certain way if you are walking with a cane. Commissioner Kosnick asked if you could put a railing in the middle. Director Fullerton said you want 6-8' feet because of going up and down but we will ask the architect. She believes the architect said 6 or 8 so a railing in the middle would be 4' and that won't work. Commissioner Kosnick said he has seen railings with grooves underneath so when you grab the railing and go down, you can have a firm grip. Commissioner Peterson asked if we could put in two outlets instead of the charging station because the charging connections keep changing. Director Fullerton said she will find out what the charging station will do and if the grooves can be added to the railing. There was a discussion to remove the bleachers and add bags. Also, bikes and scooters can go on the new concrete ramps and soccer is so popular in our community that option 1 is the best option. The recap was to select the soccer option 1, eliminate the bleachers, eliminate Pickleball and add all concrete ramps in the skate park with allowing scooters and bikes but no pump track.

Commissioner Kosnick moved, seconded by Commissioner Morgan, to approve Option 1. Ayes: Jerantowski, Kosnick, Morgan, Peterson.

Master Plan 2018-2025:

Our master plan was from 2010-2025 with updates and revisions. Commissioner Jerantowski moved, seconded by Commissioner Morgan, to approve the Master Plan 2018-2025. Ayes: Jerantowski, Kosnick, Morgan, Peterson.

Employee Focus Group:

The focus group notes were in the Board packet for your review. The suggestions were excellent and we will try to implement most of them.

After School 2017-2018 Bottom Line Report:

The After School net revenue was \$71,082 in 17/18, \$56,240 in 16/17 and \$32,495 in 15/16. There were 8,747 enrollees compared to 8,824 enrollees in 16/17 and 6,476 in 15/16. Salaries increased from \$12,222 in 15/16, \$20,389 in 16/17 to \$21,459 in 17/18. Expenses for 17/18 were \$2,849 and 16/17 were \$2,191. In 15/16, we provided After School for five schools (Glen Oaks, Dorn, Oak Ridge, Sorrick) and in 16/17 we added Conrady.

We received \$1,000 for a Before and After School grant from IAPD so you will see some expenses on the report, for example, pedometers, that were provided to all the participants and we added WiFi for the children in Activity Room C because they are in that room as well as A & B.

Summer Concert Concessions Report:

The summer concert concessions report was included in the Board packet. This is an annual report prepared by Angel Sanchez, Recreation Assistant.

Annual Safety Meeting:

Annually we hold a safety meeting for all staff (PDMRA requirement) and each year we have a speaker (last year was me). This year it is on September 19 and we hired Glen Cannon from the Anger Management Institute to speak on dealing with difficult customers for \$300.

Holiday Closings for 2019

The following are the 2019 holiday closings:

<u>Date</u>	<u>CN Office</u>	<u>Fitness Center</u>
Good Friday, April 19	Closed	5:30am-6pm
Easter Sunday, April 21	Closed	Closed
Memorial Day, May 27	Closed	8am-noon
Thursday, July 4	Closed	8am-noon
Friday, July 5 –Commissioners approval	Closed	Regular Hours
Monday, Labor Day, Sept. 2	Closed	8am-noon
Monday, Columbus Day, October 14	Closed	5:30am-6pm
Thursday, Thanksgiving, Nov. 28	Closed	8am-noon
Friday, Day after Thanksgiving Nov. 29	Closed	5:30am -6pm
Tuesday, Christmas Eve, Dec. 24	Closed	8am-noon
Wednesday, Christmas Day, Dec. 25	Closed	Closed
Tuesday, New Year’s Eve, Dec. 31	Closed	8am-noon
Wednesday, New Year’s Day, Jan. 1, 2020	Closed	8am-noon

In the past when July 4th falls on a Thursday the commissioners have approved to give the staff off Friday, July 5th. The Fitness Center hours would remain the same as a full day schedule which is 5:30am to 9:00pm. Commissioner Kosnick moved, seconded by Commissioner Jerantowski, to approve the holiday closings including an additional holiday day off for July 5. Ayes: Jerantowski, Kosnick, Morgan, Peterson.

Annual Financial Report:

The financial audit has now been filed with Cook County Clerk, Treasurer’s office, Illinois Comptroller, Dunn & Bradstreet, Standard and Poor’s, Piper Jaffray (bond consultant), Bank of New York Mellon, Moody’s, Municipal Securities and PDRMA later in the year.

Miscellaneous:

The July fitness center and walking track report was included in the board packet.

Bill Muth (Tammy's dad) made another Little Library at no charge. We will use this library when the current one shows wear. Tammy thought her dad was going to give us a price but he just made the box with some materials he had at home. We will paint the box in-house later in the year.

A man came in on August 27th asking why the splash pad wasn't opened. The staff told him we closed for the season on August 26. He was irate with the staff and thought all pools had to be open until Labor Day. We have followed the same schedule of the splash pad since it was first opened in 1999. Once school begins we change to a shorter schedule because it is difficult to get staff to work and attendance is very low.

An apartment owner for the apartments across from Memorial Park called and said rats are coming from Memorial Park from the ground because the residents have seen them late at night. He asked if the park district would put poison or traps at the park and Director Fullerton told him no because kids play at the park. She called Marilyn from the City building department and she said it is the owner's responsibility to get rid of the rats on their property and the City does not get rid of them. Marilyn told me she has heard of rat problems coming from 95th Street from the garbage outside at the restaurants and dumpsters. Director Fullerton called the owner back and told him that and he still claimed it was from the park and what if the children get bit by the rats. She told him rats come out at night and we have never seen rats at any of our parks. They could just be running around Memorial because it is open space.

Commissioner Kosnick moved, seconded by Commissioner Morgan, to approve RESOLUTION 2018-2 APPROVING AUTHORIZATION FOR KASEY MEADOW PARK PROJECT 2019-2020. Ayes: Jerantowski, Kosnick, Morgan, Peterson.

Commissioner Jerantowski moved, second by Commissioner Morgan moved to adjourn to the next regular board meeting. Ayes: Jerantowski, Kosnick, Morgan, Peterson.

The meeting was adjourned at 9:23p.m.

Secretary

ATTEST:

President