

BOARD MINUTES

May 16, 2022

The regular monthly Board Meeting of the Board of Commissioners was called to order at 7:00pm on May 16, 2022, at the Cynthia Neal Center, 8047 W. 91ST Place, Hickory Hills, Illinois.

The following commissioners were present: Kosnick, Morgan, Zalas. Absent: Peterson

Also present were Jennifer Fullerton, Executive Director, Angel Sanchez, Recreation Manager, Tammy Muth, Business Manager and Zach Ingalls, Maintenance Manager.

APPROVAL OF MINUTES

Commissioner Kosnick moved, seconded by Commissioner Morgan, to approve minutes of April 18, 2022.

Ayes: Kosnick, Morgan, Zalas. Motion approved.

ORGANIZATIONAL MEETING AND ELECTION OF OFFICERS/APPOINTMENTS

Commissioner Morgan moved, seconded by Commissioner Kosnick, to appoint Commissioner Zalas as president. Ayes: Kosnick, Morgan, Zalas. Motion approved. Commissioner Zalas moved, seconded by Commissioner Morgan to appoint Commissioner Kosnick as vice president, acting secretary and acting treasurer. Ayes: Kosnick, Morgan, Zalas. Motion approved. Commissioner Kosnick moved, seconded by Commissioner Zalas, to appoint Commissioner Morgan as secretary/treasurer. Ayes: Kosnick, Morgan, Zalas. Motion approved. Commissioner Kosnick moved, seconded by Commissioner Morgan to appoint the following: official newspaper as The Reporter; Robbins Schwartz, attorney; Lauterbach & Amen, LLP, auditor; Ethics Commission members as Joann Jerantowski, Jeff Michaels, and Deborah Grad. Ayes: Kosnick, Morgan, Zalas. Motion approved. Commissioner Morgan moved, seconded by Commissioner Zalas, to approve board meeting dates as presented. All are on the third Monday of the month. Ayes: Kosnick, Morgan, Zalas. Motion approved.

SECRETARY'S REPORT

Commissioner Zalas received an Illinois Park & Rec magazine.

PUBLIC COMMENT

Nothing to report.

MAINTENANCE REPORT

Mr. Ingalls presented the maintenance report, and it was placed on file. Eternally Green will come out towards the end of the month. We are waiting for the weeds to germinate. There are a lot of dandelions, and you don't want to spray too soon so they don't have to come back later, after they germinate. The Splash Pad will be running by the end of the week. Director Fullerton showed a picture of the new bottle filler drinking fountain and the current one. The maintenance staff will be installing it. The fountain will be \$2,812 plus shipping. Commissioner Morgan said so it won't function like a water fountain at all. Mr. Ingalls said no because we have one by the fitness room. If we put a bottle filler by the fitness room, it is over \$10,000 to put a new unit in. The bottle filler is very common at the skate park and tennis area. Mr. Sanchez said he is concerned during soccer that it will be kicked in that area. Mr. Kosnick said think about putting in Plexiglas and put it in during the games. Director Fullerton said we are looking at some capital projects for the future. We are getting prices on replacing the floor at KP in Activity Rm A & B and the bathroom off that room which will be ceramic tile. There will be an asbestos test on the floor, and we will have to remove the divider curtain. It will be LVT

(luxury vinyl tile) which is in the preschool room, and it doesn't have to be waxed. We are getting prices on two sections of the KP roof and HVAC systems that are older. Commissioner Kosnick said they were out 10 months ago and said they won't last long. The shroud around and it wasn't going to last long at all is what the heating company said and why repair it if you are going to replace it. Mr. Ingalls said it is the unit on the north end of the building. Director Fullerton said it is not on its last leg but getting older and we also need to replace the unit above the storage room.

RECREATION REPORT

Mr. Sanchez presented the recreation report, and it was placed on file.

ADMINISTRATIVE REPORT

Ms. Muth presented the administrative report, and it was placed on file. Ms. Muth went through some details on the dance recital. The secretary started May 6th and the recreation assistant will start May 23. Ms. Muth asked if she could be excused from the August board meeting. The commissioners said ok. Director Fullerton thanked Ms. Muth for all the hard work she did for the dance program and the dance recital. It went very smoothly, and she did a great job.

TREASURER'S REPORT

Commissioner Morgan moved, seconded by Commissioner Kosnick, to approve Claim Ordinance 802. Ayes: Kosnick, Morgan, Zalas. Motion approved. The Invoice/Memo report was included in the board packet for a further explanation of the check register. Commissioner Kosnick asked about check#39016 for Jennifer Fullerton \$479.53 for cell phone stipend, mileage, and board secretary. Director Fullerton said the board secretary is for January to April. Commissioner Kosnick said isn't that always separate and is it a tax thing and why is it lumped in one check? Ms. Muth said we put a handful of the month together for a certain dollar amount and some on her paycheck. Instead of writing her a check for one month, we group them together as three months at a time. Director Fullerton said it is \$80 per month for the board secretary. There are three check requests: one for mileage, one for the cell phone and one for board secretary for January to April. Check stock is expensive so rather than cut three separate checks, we write one check. January to April is on one check, May to July is on a second check, and then all the other months are on a payroll check. When you get to a certain dollar amount, \$600, it has to go on payroll otherwise I have to get a separate 1099. We have combined the board secretary with another check request or two, so we are not cutting three separate checks. Commissioner Zalas made note of the Investment Report of April 30, 2022, which includes the US Treasury statement. Director Fullerton said \$100,000 was transferred from the checking account to the investment account. Commissioner Kosnick moved, seconded by Commissioner Morgan, to approve the Tentative Operating Statements for April 30, 2022. Ayes: Kosnick, Morgan, Zalas. Motion approved. It is tentative until the audit is finished.

DIRECTOR'S REPORT

10 Year Anniversary:

Angel Sanchez received his 10-year anniversary pin on May 2 (anniversary was May 1) for length of service working at Hickory Hills Park District. This is for years of service, both part-time and full-time combined.

Osborne Park:

The first public input meeting was Saturday, May 14, at 2pm at Osborne Park and seven people attended; three children and the four adults. There were two boards with playground ideas for the new park. Each person could put three marks on each board. One of the boards had full playgrounds and the other had features/accessories. Today, Monday, May 16, from 5:30pm to 6:15pm, in this room, there was a second public input meeting and two adults attended. They also selected equipment and they are shown by the black dots on the boards, and the red dots were from Saturday. The boards were used as a talking piece to look at new ideas and they also could look through the playground magazines. This is to prepare for the OSLAD grant and design of the playground. The children received a t-shirt that said Osborne Park Pals. It was nice to meet the neighbors that surround the park. There were also two emails that were sent to us with more new ideas. The neighbors said that there is little vandalism at the park except for some teenagers that used to hang out there. We will invite everyone that gave us an email to the meeting when we select the playground next year or the year after, depending on the grant. The common piece that the kids didn't like was the blue climbing wall that is at the park now. Next month, you will receive the notes from the meetings.

National Night Out:

Sponsors have been secured for National Night Out which are First Midwest Bank, City of Hickory Hills, Green Hills Library and Roberts Park Fire District. The promo item has been received which is a Promo Popper. There will be a food truck at all of our concerts this year, including National Night Out. Also, on National Night Out, we will be getting donations for chips from Fairplay and pop from Pepsi to hand out to everyone who made a reservation. Popcorn and ice cream will be sold at all the concerts, inside at the front desk. The first two concerts are open to the public and National Night Out is \$3 a spot for up to 6 people.

John Deere Gator Purchase:

Commissioner Kosnick moved, seconded by Commissioner Morgan, to approve the John Deere Gator from Shorewood Home Auto for \$11,189.08 and the drag mat with Scarifier for \$1,279.95 plus shipping.

Ayes: Kosnick, Morgan, Zalas. Motion approved.

2022 F-150 Truck Bid:

Commissioner Morgan moved, seconded by Commissioner Zalas, to approve to go out for bid for the 2022 F-150XL truck. Ayes: Kosnick, Morgan, Zalas. Motion approved. Commissioner Morgan asked if you still check to see if you can get it on your own for less than the bid price. Director Fullerton said yes, we can reject all bids if there is someone else with a cheaper price.

Sealcoating Projects:

Commissioner Zalas moved, seconded by Commissioner Morgan, to approve Maul Paving for \$12,479 for sealcoating the walking trail, parking lot off of 82nd Avenue, Skate park parking lot and the Maintenance Facility. Ayes: Kosnick, Morgan, Zalas. Motion approved. Commissioner Morgan asked about the two other parking lots by the CN building. Director Fullerton said it is very expensive so we will skip it for now. Those two lots were sealcoated in 2020 and there is nothing wrong with the lots, so those prices were to grind down the lot. The lots look a little unsightly because it has some patches but there is nothing wrong with the parking lots.

Krueger Park Courts:

The Krueger Park basketball courts have a large crack, up to two inches, in the middle of the two courts and then it travels into the tennis courts. This is not a PDRMA claim and the letter from PDRMA was in the board packet. Maintenance put some crack fill in the large and small cracks and it is working well. It will need to be

color coated and all the vendors are booked for 2022. We will get a price to color coat in 2023 and to fill the smaller cracks. Mr. Ingall said the tennis courts are still closed until we can fill the rest of the cracks, but we can still hold classes across one section as long as it is one of our staff that is out there.

Employee Hiring:

We are waiting for a background check on the 32-hour maintenance job. We are severely understaffed in maintenance, so the current maintenance staff are going to start an hour early. This will be overtime for them. The summer maintenance job has been sent to the colleges, our participants, on our marquee, website and Facebook. Camp counselors' applications have been coming in late, but we have enough that have applied.

Vandalism:

We had a lot of graffiti at several parks. They wrote all over the chess table at the skate park, so we had to paint over the chess table and close the skate park for a few days. There was graffiti in the 82nd Avenue parking lot and at the Kasey Meadow 5–12-year-old playground.

Miscellaneous:

The March fitness center and walking track report were included in the board packet.

Closed Session Review:

There are no closed session minutes to release.

Commissioner Zalas moved, seconded by Commissioner Morgan, to convene to closed session at 7:54p.m. to discuss agenda item listed as: 2(C)(11) DISCUSSION OF PENDING, OR PROBABLE AND IMMINENT, LITIGATION AGAINST, AFFECTING OR ON BEHALF OF THE DISTRICT. Ayes: Kosnick, Morgan, Zalas. Motion approved. The commissioners came out of closed session at 8:15pm and resumed the regular meeting.

Commissioner Kosnick moved, seconded by Commissioner Morgan to adjourn to the next regular board meeting. Ayes: Kosnick, Morgan, Zalas. Motion approved.

The meeting was adjourned at 8:16p.m.

Secretary

ATTEST:

President